

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE OTTERY ST MARY TOWN COUNCIL HELD ON TUESDAY 23<sup>RD</sup> JANUARY 2018 AT 6PM AT THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY**

**PRESENT Mayor**

**Councillor Dobson (Town Ward)**

**Councillors**

**Holmes, Edwards, Carter, Pang and Faithfull (Town Ward)  
Bartlett and Gori (North Ward)  
together with the Clerk**

**PRAYER**

The Clerk read the Council Prayer

*18/01/36*

**TO RECEIVE APOLOGIES FOR ABSENCE**

Cllrs Harding, Giles and Pratt

*18/01/37*

**DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS)  
DISPENSATIONS FOR ITEMS ON THE AGENDA**

There were none ( however please refer to Min.18/1/43)

*18/01/38*

**IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

There were none

*18/01/39*

**TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION**

There were no members of the public present

*18/01/40*

**TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 15<sup>TH</sup> JANUARY 2018 (Min F18/01/01 – F18/01/11) AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Minutes of the of the Meeting of 15<sup>th</sup> January 2018 (*MINUTE REFS F18/01/01 – F18/01/11*) were presented, approved and signed by the Mayor as a correct record

*18/01/41*

**TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING OF 15<sup>TH</sup> JANUARY 2018 NOT CONSIDERED ELSEWHERE ON THE AGENDA**

It was **RESOLVED** to approve the following recommendations:-

- i. To provide £4,000 of funding towards the Tipton St John replacement play equipment, on completion of the works and on receipt of an invoice from the Tipton St John Playing Field Association
- ii. Not to increase hire rate charges for rooms in the Station and the Council Offices, or the porta cabins at the Station

- iii. To approve the quarterly accounts
- iv. For the Clerk to contact the police to forewarn them of the 2019 pending rent review re the police accommodation in the Council Offices, which may then generate a response from them as to their future plans for their occupancy of the building. This would then allow the Council to forward plan

18/01/42

**TO CONSIDER AND APPROVE THE PRECEPT FOR 2018-2019**

It was **RESOLVED** that the Precept for 2018/19 should be set at £129,000

18/01/43

**TO CONSIDER QUOTES FOR S106 FUNDING PROJECT (SIGNAGE/CABINETS) AND TO APPROVE A CONTRACTOR (IF APPROPRIATE)**

Details of the three quotes received, from RMC, Rydon Signs and Wall Art had been e-mailed to all councillors and considered. It was understood that the signs at the Land of Canaan and Sainsburys were to be refurbished and the Otter sign (currently in situ at Tar Lane) were intended to be the subject of S106 funding. There was much debate. Concern was expressed as to whether the proposed information to be displayed in the cabinets was solely to promote businesses in the town. It was agreed that the Council required the facility to be able to access the cabinets to provide details of community events etc. As there was so much uncertainty about the cabinets, it was agreed that the Mayor and the Deputy seek further information which could be brought back to the February meeting, for consideration, at which a final decision could be made as to which quote to accept.

The Mayor declared an interest in the matter as he was the landlord of Wall Art's premises

18/01/44

**TO CONSIDER QUOTES FOR THE TARMACKING OF THE STATION AND APPROVE A CONTRACTOR (IF APPROPRIATE)**

Quotes had been received from Kennford, Dares of Honiton and JTT. It was **RESOLVED** to accept Kennford's quote in the sum of £2052 plus Vat

18/01/45

**TO CONSIDER QUOTES FOR THE INSULATION OF THE OLD TOWN HALL AND APPROVE A CONTRACTOR (IF APPROPRIATE)**

Two quotes had been received from Energycare and Mr D Byrne. It was **RESOLVED** to accept Mr Byrne's quote in the sum of £800 plus Vat for 300mm depth of insulation

18/01/46

**TO RECONSIDER QUOTES FOR THE DAMP PROOFING OF THE OLD TOWN HALL AND THE PROPOSED RESCISSION OF PART OF A PREVIOUS RESOLUTION (18/01/32 - 8<sup>TH</sup> JANUARY FULL COUNCIL MEETING) IN ACCORDANCE WITH THE COUNCIL'S STANDING ORDERS**

A notice had been served on the Clerk signed by a number of councillors to rescind part of Resolution 18/01/32, which related to the approval of Heritage carrying out the damp proofing works at a cost not exceeding £15,000. It was duly **RESOLVED** to rescind that part of Resolution 18/1/32. After further consideration of all the quotes again it was subsequently **RESOLVED** to accept the revised quote from Heritage which would include the provision of damp proofing in the janitor's room at a total cost of £15,689.25 plus vat which price reflected a 5% discount. It was believed that the Old Town Hall was not VAT elected. However the Clerk would make enquiries to clarify. It was also noted that EDDC's Building Surveyor would meet with the Mayor and Deputy on site on 25<sup>th</sup> January in order to gauge whether any of the proposed work at the Old Town Hall required Building Regs, in view of the building being in the Conservation Area. . It was **RESOLVED** that the Council pay the cost of any Building Regs application fee, should an application prove necessary

18/01/47

**TO CONSIDER THE INFORMATION FROM DEREK SOMERFIELD IN RELATION TO EPC CERTIFICATES REQUIRED IN RELATION TO COUNCIL OWNED PROPERTIES AND TO APPROVE HIS APPOINTMENT/COST OF THE WORKS**

It was **RESOLVED** that Derek Somerfield be instructed to provide EPC Certificates in respect of the relevant Council properties at a cost of £1040. It was noted that Mr Somerfield was VAT exempt

18/01/48

**TO RECEIVE COUNCILLORS QUESTIONS**

- i. Cllr Pang advised that a recent meeting had taken place at the Football Club at which residents were invited to attend, to discuss their concerns regarding the vandalism in the town, lack of a police presence (which it was believed was exacerbating the problems) and perceived lack of facilities for youngsters. Unfortunately there had been a low turn-out at the meeting.
- ii. Cllr Edwards expressed concern as to the potential loss of the S106 monies and the fact that the funding could not be used for a replacement bridge in the town. Cllr Faithfull advised that the Sainsburys S106 money could not be used for the bridge but there was a general fund which could be tapped into. He would speak to Sulina Tallack, EDDC's S106 Officer about this matter. He advised that there was no time limit imposed on the general fund unlike the Sainsburys S106 fund
- iii. Cllr Faithfull raised the issue of travellers setting up an encampment on land adjacent to the Kings School. It was noted that DCC would have to take relevant action to remove them
- iv. Cllr Gori expressed concern as to the lack of projects that had come forward to utilise the S106 funds. It was suggested that if any monies went back to Sainsburys that they could then offer the monies to the town as a generous donation

**Date of the next Full Council Meeting: Monday 5<sup>th</sup> February 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary**

**Meeting ended at 7.05pm**

**Mayor's signature: ..... Date:.....**

