

**MINUTES OF THE EXTRAORDINARY MEETING OF THE OTTERY ST MARY TOWN COUNCIL HELD ON MONDAY 21<sup>ST</sup> JANUARY 2019 AT 2.00PM IN THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY**

**PRESENT Mayor**

**Councillor Bartlett** (North Ward)

**Councillors**

**Dobson, Edwards, Holmes, Pang\*  
and Faithfull** (Town Ward)  
Together with the Clerk

*\*Cllr Pang arrived at 2.10pm and gave apologies for lateness*

**PRAYER**

The Clerk read the Council Prayer

*19/01/23*

**TO RECEIVE APOLOGIES FOR ABSENCE**

Cllrs Carter and Pratt. No apologies were received from Cllr Giles.

*Note:-The Mayor conveyed Cllr Harding`s apologies the following day as he had omitted to provide them at the meeting*

*19/01/24*

**DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA**

There were none

*19/01/25*

**IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

There were none

*19/01/26*

**TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION**

There were no members of the public present

*19/01/27*

**TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING OF 7TH JANUARY 2019 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Minutes of the Ordinary Council Meeting of 7<sup>th</sup> January 2019 (**MINUTE REFS 19/01/01 – 19/01/22**) were presented, approved and signed by the Mayor as a correct record

*19/01/28*

**TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 8TH JANUARY 2019 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Minutes of the Planning Committee Meeting of 8<sup>th</sup> January 2019 (**MINUTE REFS P19/01/01 – P19/01/07**) were presented, approved and signed by the Mayor as a correct record

*19/01/29*

**TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 16TH JANUARY 2019 AND APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Minutes of the Finance Committee Meeting of 16<sup>th</sup> January 2019 (**MINUTE REFS F19/01/01 – F19/01/11**) were presented, approved and signed by the Mayor as a correct record subject to an

Mayor`s Initials.....

amendment in F19/01/06, which showed in the table `Pensioners Party £5,000`. This should read `New Website £5,000`

19/01/30

**TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING OF 16TH JANUARY 2019 NOT CONSIDERED ELSEWHERE ON THE AGENDA**

It was **RESOLVED** to approve the following recommendations

- i. Approval of the proposed grounds maintenance contract between DCC and the Town Council
- ii. Approval of the Clerk seeking a schedule from Idverde as to when cutting/maintenance works were due to take place in order for councillors to carry out inspections following the completion of the works
- iii. Approval for the Clerk to inform Idverde that the Council was mainly happy with their work over the past year but that more work was required to ensure the flower beds were kept tidy, particularly the bed opposite the doctor`s surgery
- iv. Approval for Cllrs Dobson and Holmes to approach Sainsburys re the area of land on the corner, adjacent to the store which required urgent tidying up and to investigate the idea of the Council taking on the work at an agreed fee (*Cllrs Dobson and Holmes advised that they had spoken to Sainsburys about the land and would be contacted shortly with a response*)
- v. Approval for the Clerk to ascertain ownership of the footpath between Grandisson Way and Slade Road as residents regularly complained about its condition. The Clerk to check Land Registry records and whether it was a public footpath or maintainable highway in order to ascertain the responsible owner/authority
- vi. Approval that EDDC be approached regarding grass cutting obligations and potential sharing of costs for maintenance work at the junction of Kennaway Road and to then approach Idverde for an idea as to their charges
- vii. Approval to leave the cemetery fees unchanged but to charge supplemental Transfer of Exclusive Rights of Burial documents, at £25 each
- viii. Approval for the following amounts to be as earmarked reserves

Property Maintenance	£93,000
New Footbridge	£20,000
Regeneration	£3000
Tipton St John Playing Field Equipment	£4000
Pensioner`s Party	£605
New Website	£5,000
<b>TOTAL</b>	<b>£125,605</b>

- ix. Approval of the Council`s Earmarked Reserves Policy
- x. Approval for the Silver Band to be awarded a £1000 grant

19/01/31

**TO RECEIVE THE MINUTES OF THE PROPERTY AND LAND COMMITTEE MEETING OF 16TH JANUARY 2019 AND APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Minutes of the Property and Land Committee Meeting of 16<sup>th</sup> January 2019 (*MINUTE REFS PL19/01/01 – PL19/01/23*) were presented, approved and signed by the Mayor as a correct record

19/01/32

**TO APPROVE THE RECOMMENDATIONS OF THE PROPERTY AND LAND COMMITTEE MEETING OF 16TH JANUARY 2019 NOT CONSIDERED ELSEWHERE ON THE AGENDA**

It was **RESOLVED** to accept the Carpets Collect quote for the re-carpeting of the Council Office, Meeting room and Chamber in the sum of £1725.60 plus vat and it was further **RESOLVED** to accept the increased costs of the cycle rack and installation costs by £650 thus making a total of £1400 (*At the Extra Ordinary Council Meeting on 29<sup>th</sup> November 2018 it had been resolved that the Council*

Mayor`s Initials.....

would pay for the installation of a cycle rack at a cost not exceeding £750) and that Mr Strawbridge`s quote of £1330 be accepted plus the cost of the cycle rack of £70

19/01/33

**TO RECEIVE THE MINUTES OF THE HUMAN RESOURCE MANAGEMENT COMMITTEE MEETING OF 16TH JANUARY 2019 AND APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The Meeting had not taken place due to being inquorate

19/01/34

**TO APPROVE THE RECOMMENDATIONS OF THE HUMAN RESOURCE MANAGEMENT COMMITTEE MEETING OF 16TH JANUARY 2019 NOT CONSIDERED ELSEWHERE ON THE AGENDA**

There were none due to the meeting not taking place

19/01/35

**TO APPROVE THE RECOMMENDED COMPANIES TO APPROACH FOR A TENDER PRICE RE A NEW WEBSITE**

It was **RESOLVED** to accept Liz Graveney`s brief and her recommendations as to the Companies to approach for a new website

19/01/36

**TO CONSIDER AND APPROVE THE PRECEPT FOR 2019-2020**

It was **RESOLVED** that the 2019-20 Precept would be £138,561.00

19/01/37

**TO RECEIVE COUNCILLORS QUESTIONS**

i. Cllr Faithfull advised that he was organising a meeting with Andrew Hancock EDDC`s Streetscene Service Lead about the replacement footbridge at the Land of Canaan. He suggested other town councillors may wish to be present at the meeting. This was agreed. He would keep the Council informed as to developments.

ii. Cllr Pang expressed her concerns concerning the accusation made against her by Cllr Giles at the January Full Town Council meeting regarding her failure to declare a pecuniary interest. After much discussion Cllr Pang was advised that she should consult EDDC`s Monitoring Officer for advice and guidance. Cllr Edwards was also upset by the situation regarding an accusation made by Cllr Giles, at which she was not directly named, but she felt it was clear the accusation was directed at her. She was also advised to seek help and assistance from the Monitoring Officer

iii. Cllr Edwards asked for an update on the Alansway issue with the number of scrapped cars in situ. The Clerk advised that she had sent all councillors a letter from EDDC advising that EDDC would be investigating and would report back in due course. The Clerk was currently waiting to hear. Immediately she had received a response she would update councillors

iv. Cllr Faithfull questioned why the Council was now having some Full Council Meetings in the day. He was advised that the Council had from time to time taken this course of action, and it was not unusual

**The Meeting ended at 2.30pm**

**Mayor`s signature:** ..... **Date:**.....

**DATE OF THE NEXT MEETING: MONDAY 4<sup>TH</sup> FEBRUARY 2019 AT 2PM IN THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY**

Mayor`s Initials.....

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