

## OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that a **PROPERTY AND LAND COMMITTEE MEETING** will be held in the Council Offices, The Old Convent, 8 Broad Street, Ottery St Mary on **TUESDAY 22<sup>ND</sup> JUNE 2021 AT 10.00am**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

*Kerry Kennell*  
**KERRY KENNELL**  
**DEPUTY CEO**  
**16<sup>th</sup> June 2021**

**The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, contacts the Deputy CEO in advance to ensure social distancing and attendance protocol are fully understood and adhered to.**

If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 21<sup>st</sup> June 2021**. This will be read out under public participation for members to consider.

### **INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

### **AGENDA**

1. To receive apologies
2. To receive Declarations of Interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

4. To review the terms of reference of the Property and Land Committee and confirm membership
5. To approve and sign the Minutes of the Property and Land Committee Meeting of 28<sup>th</sup> October 2020
6. Strawberry Lane –
  - a. To consider whether the Petanque Club and the Bowling Club have been contacted regarding the proposed MUGA at Strawberry Lane
  - b. To consider a request from the Bowling Club to amend the current lease regarding the 'proposed water pipe'
7. The Station -
  - a. To receive an update on the current situation regarding the Station building and works required
  - b. To receive an update on the portacabins and the outstanding planning application
8. The Museum
  - a. To receive an update following a meeting held earlier in June at the Museum between Cllr Grainger, Cllr Lucas, Dr Patrick and Rob Johns
  - b. To receive an update regarding the proposed transfer of the freehold of the building to the Heritage Society
9. The Skate Park – to receive an update on the current situation regarding the lease
10. The Cemetery - to consider cemetery issues and to agree a course of action
11. The Council Offices – to consider the number of vacant offices and the most appropriate way of promoting their availability
12. Allotments - to consider whether any additional land is available for a second allotment garden
13. Car Parking Spaces Adjoining Victoria Terrace - Update on proposed car parking spaces
14. To consider the future management of the Council`s Property Portfolio
15. Miscellaneous Property Matters
16. To receive Councillors' questions relating to Property and Land