

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

30th January 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **MONDAY 5TH FEBRUARY 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree items 7 and 18iii and 18iv and any other items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. To receive the Minutes of the **Full Council Meeting of 8th January 2018** (Min 18/01/01 – 18/01/35) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive the Minutes of the **Planning Committee Meeting of 15th January 2018** (Min P/18/01/01 – P/18/01/07) and to approve the signing of the same by the Mayor as a correct record

5. To receive the Minutes of the **Extraordinary Council Meeting of 23rd January 2018** (Min 18/01/35 – 18/01/48) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive the Minutes of the **Human Resource Management Committee Meeting of 24th January 2018** (Min P/18/01/01 – P/18/01/07) and to approve the signing of the same by the Mayor as a correct record
7. To consider (and approve if appropriate) the recommendations from the **Human Resource Management Committee**
8. To receive Reports from EDDC and DCC Councillors
9. Police Report and consideration of additional information received from Steve Trail PCSO
10. S106 monies - further consideration of the quotes for cabinet signs
11. Ottery Hospital – Update
12. To approve a course of action to tackle the problem of vandalism in the public conveniences in the Library/Information Centre and to approve the cost of a replacement baby change unit
13. To consider a joint monthly one page newsletter between the Council and Information Centre
14. To allow members to consider a rescission motion signed by six councillors in respect of a resolution approved by Full Council at its meeting on 4th December 2017 in respect of the increase in cemetery fees and to approve the cemetery fees increasing by the RPI
15. OSM Regeneration Project - election of Chairman from OSM Town Council
16. Accountancy Matters – i. To approve the January 2018 Council schedule of payments as tabled and ii. consideration of an annual maintenance fee for the switch unit supplied by the Devon Air Ambulance for the night landing site at the Football Club
17. Representative on the DALC Larger Councils sub committee required from OSM Town Council
18. Property Matters – i. Request received re extension of agreement for Pastor`s Office at the Station ii consideration and approval of the Heads of Terms for the Heritage lease and update on the improvement works in the Old Town Hall iii Consideration of an offer received re the sale of land at St Saviours iv update on the police occupancy of the Council/rent review v. Consideration of location for donated defibrillator
19. Any matters of urgency brought forward by the Mayor (for information only)
20. Mayor`s report
21. Clerk`s Report
22. To receive Correspondence for information and any late correspondence
23. To receive Reports by Councillors of Meetings attended as Council Representatives
24. To receive Councillors` Questions

Date of the next meeting: Monday 5th March 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary

