

# OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that an **Ordinary Meeting of Ottery St Mary Town Council** will be held virtually on **MONDAY , 5<sup>th</sup> OCTOBER 2020 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully

*Christine McIntyre*

**Chief Executive officer**

30<sup>TH</sup> September 2020

## GENERAL INFORMATION

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

## INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

## **Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting.**

**Topic:** FULL TOWN COUNCIL MEETING

**Time:** Oct 5, 2020 07:00 PM London

### **Join Zoom Meeting**

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUFFU2IUUVXR0dz09>

**Meeting ID:** 412 329 2245

**Passcode:** Barrels

One tap mobile

+442080806592,,4123292245#,,,,,0#,,480661# United Kingdom

+443300885830,,4123292245#,,,,,0#,,480661# United Kingdom

### **Dial by your location**

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

**Meeting ID:** 412 329 2245

**Passcode:** 480661

1. You can join the meeting either by phone, computer or android/apple device.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 2<sup>nd</sup> October 2020**. This will be read out under public participation for members to consider.
3. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
4. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
5. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.

**Note:** This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration  
*Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the Ordinary Town Council Meeting of 7<sup>th</sup> September 2020 (minute refs 20/09/07 – 20/09/43), and to approve the signing of the Minutes by the Mayor as a correct record
6. To note and confirm the Minutes of the Planning Committee Meeting of 21<sup>st</sup> September 2020 (minute refs P20/09/01 – P20/09/09)
7. To receive Reports from EDDC and DCC Councillors
8. Police Matters
9. To review the Council's Vexatious Complaints Policy
10. To review the Council's Annual Investment Strategy
11. Update on Annual Town Council Grants Scheme and consideration of pertinent issues including reconsideration of 2019 funding requests from various local organisations (whom it was previously assumed would receive S106 funding from EDDC and which funding has been delayed)
12. S106 update and approval of any recommendations or pertinent matters *(to be a regular agenda item)*
13. Regeneration update and approval of any recommendations or pertinent matters *(to be a regular agenda item)*

14. Consideration of proposed cancellation of 2020 Christmas meal for Senior Citizens
15. Consideration of proposed presentation for former councillor
16. Update on the Shop Front Scheme
- 17.. Remembrance Day update and approval of pertinent costs
18. Consideration of update from Tom Buxton-Smith re Feniton Road Flood Alleviation Scheme
19. Consideration of revelations contained in *'Diary of an MP's Wife: Inside and Outside Power'* and the actions of former MP Hugo Swire in relation to Ottery Hospital and the Council's response
20. Consideration (and approval if relevant) of the cost of Christmas lights and the 'switch-on' ceremony
21. Consideration of Simon Jupps' response to the Council's letter re proposed planning changes and to formulate a response thereto
22. Update on homeless person in the cemetery
23. Consideration of proposed commemorative plaque to honour citizens of the town
24. Consideration of retaining the Council's Prayer
25. Consideration of amending the Council's Standing Orders (together with amending the Financial Regs; Terms of Reference for Committees and Policy Documents that dovetail in with the Standing Orders)
26. Consideration of a Shared Garden Scheme
27. The Museum and the Station – Update as to the current trustees
28. Consideration of supporting the Diversity in Devon Campaign
29. Consideration of request for a replacement 'Twinning Sign' at Claremont Field
30. Consideration of EDDC's – Statement of Licensing Policy 2021 – 2026 (Closing date for comments - 1<sup>st</sup> November)
31. Financial Matters
  - a. To approve the September 2020 Council schedule of payments
32. Report from the Mayor
33. Report from the CEO
34. To note any reports previously e-mailed by Councillors of Meetings attended.
35. Councillors Questions on Councillors Business

**Date of the next meeting: Monday 2<sup>nd</sup> November 2020 at 7pm by Zoom unless Government Guidance allows resumption of public meetings**



