

OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that a **PROPERTY AND LAND COMMITTEE MEETING** will be held virtually on **WEDNESDAY , 28TH OCTOBER 2020 AT 10.00am**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Christine McIntyre

Christine McIntyre
CEO

23rd October 2020

GENERAL INFORMATION

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting

Topic: PROPERTY AND LAND COMMITTEE MEETING

Time: Oct 28, 2020 10:00 AM London

Join Zoom Meeting

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUJFU2IUUVXR0dz09>

Meeting ID: 412 329 2245

Passcode: Barrels

One tap mobile

+442080806592,,4123292245#,,,,,0#,,480661# United Kingdom

+443300885830,,4123292245#,,,,,0#,,480661# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

Meeting ID: 412 329 2245

Passcode: 480661

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **9.00am Tuesday 27th October 2020**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.

Recording of Meetings etc - This meeting is being audio recorded by the Council and the recording may subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

AGENDA

1. To receive apologies
2. To receive Declarations of Interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To approve and sign the Minutes of the Property and Land Committee Meeting of 30th July 2020
5. **Strawberry Lane** - To approve the proposed Heads of Terms and lease plan for the proposed lease to the Ottery St Mary Cricket Club and to consider and approve (as appropriate) any supporting documentation and to note the General Consent for Disposal
6. **The Station**
 - a. To approve the proposed Heads of Terms and lease plans for the proposed lease to the Station and to consider and approve (as appropriate) any supporting documentation
 - b. To consider a survey report for the Station roof and agree a course of action
 - c. To receive an update on the porta cabins at the Station and to consider legal advice received and agree a way forward
 - d. Town Council Representative Update
7. **The Museum** - Consideration of proposed works to the Museum and VAT implications and legal requirements of any proposed disposal of the Museum (General Consent and valuation) and whether the Trustees have responded to the proposed suggestions re the method of disposal of the Museum. In addition, to consider a proposed Agreement for Lease and the recommendations for funding and repairs (which it was agreed at the 7th September Town Council Meeting, be referred to this meeting)
8. **The Skate Park**
 - a. To approve the legal documentation for the proposed new sublease and to consider a way forward with the access way
 - b. To further consider the skate park's annual maintenance grant

9. **The Cemetery**
 - a. to consider cemetery issues and to agree a course of action
 - b. To consider and approve (if appropriate) proposed tender documents for the cemetery contracts
10. **The Council Offices** - Update on works to the former Children`s Centre at the rear of the Council Offices and to agree a course of action with regards to a wiring issue
11. **Car Parking Spaces Adjoining Victoria Terrace** - Update on proposed car parking spaces and to approve the legal documentation
12. To consider and approve (if appropriate) proposed tender documents for the grounds maintenance contract
13. Miscellaneous Property Matters
14. To receive Councillors` questions relating to Property and Land