

OTTERY ST MARY TOWN COUNCIL

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**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers**

23rd August 2019

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at **TIPTON ST JOHN COMMUNITY HALL** on **MONDAY 2nd SEPTEMBER 2019 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully
Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

A talk will be given by Martin Rich from Devon Communities Together about a Community Flood Plan and any related matters (an additional speaker may also be present to talk about this subject)

The Council Prayer to be read by Cllr Geoff Pratt

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded **Item**
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 5th August 2019** (*minute refs 19/08/01 – 19/08/35*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To Note and confirm the Minutes of the **Planning Committee Meeting of 12th August 2019** (*minute refs P19/08/01 – P19/08/09*),

7. To note and confirm the Minutes of the **Human Resources Management Committee Meeting of 19th August 2019** (*minute refs HR19/08/01 – HR19/08/12*),
8. To approve the recommendations of the Human Resources Meeting of 19th August 2019 not discussed elsewhere in the meeting
9. Police Matters (including crime figures)
10. To consider and determine observations on the following Planning Application:
19/1747/AGR Mr Rupert Thistlethwayte **Agricultural Storage Building, Cadhay, OSM**
11. To receive Reports from EDDC and DCC Councillors
- 11a To consider and approve (if appropriate) a change of job title for the Town Clerk and her assistants
12. Tipton St John Playing Field
To consider and approve (if appropriate)
 - any financial request made in respect of the vandalism caused to the Tipton St John pavilion and
 - any other matters pertaining to the Playing Field
13. To consider formally thanking the Ottery St Mary Football Club for using their Club House as a rescue facility for a missing local boy
14. Update on the progress of VE Day celebrations – Cllrs Faithfull/Dobson
15. Mill Street – Proposed changes to waiting restrictions
16. To consider and make recommendations regarding the proposed removal of the payphone on Hind Street
17. Climate Change
 - i. Update and report of any meetings attended
 - ii. To consider and approve (If applicable) revisiting the wording of the Climate Change Declaration made at the June Full Council Meeting
 - iii. To confirm that Cllrs Lucas, Stewart, Grainger and Johns are the Council's representatives on the climate change group 'Greener Ottery'
 - iv. To agree (if appropriate) funding for specific projects details of which to be disclosed at the meeting
18. Regeneration – to review the Terms of Reference of the Regeneration Working Group re the membership requirements
19. Ottery Hospital
 - i. Approval of the draft Terms of Reference (remit and membership) and appointment of Chair of Hospital Working Group
 - ii. Update and report on any meetings attended
20. S106/Community Infrastructure Levy ('CIL')
 - i. Approval of the draft Terms of Reference (remit and membership) and appointment of Chair of S106/CIL Working Group
 - ii. Update and report on any meetings attended
21. An update on plans for Christmas 2019 events in the town
22. Update on Bat Boxes by Cllrs Dobson/Faithfull
23. Rescission Notice
 - Following receipt of a Rescission Motion Notice (in accordance with the Council's Standing Orders) the following matter to be considered and voted upon :-
that the part of the Council's motion 19/08/11 which relates to the rental amount proposed in the Heads of Terms for a proposed lease to the Ottery St Mary Cricket Club, be rescinded

24. Strawberry Lane – Ottery St Mary Cricket Club
 - i. To consider (and approve if applicable) a new rent to be paid by the Ottery St Mary Cricket Club in respect of their proposed lease for an area of land at Strawberry Lane (subject to a resolution having been made to rescind the previous decision relating to the amount of rental to be paid) and
 - ii. To approve Katie Stewart of Prydis Legal to act on behalf of the Town Council in drafting up the lease
25. To consider and approve (if applicable) revised wording to the Council's Flexible Working Policy
26. Consideration of the Greater Exeter Urban Capacity Study re the opportunities concerning land and building assets for disposal. **(Responses to be received by 16th September)**
27. To consider the response prepared by Cllrs Johns and Lucas regarding the proposed Devon and Cornwall Fire and Rescue Service changes **(out to consultation 3rd July – 22nd September)**
28. Road Warden update
- 28A. To approve the sending of a letter of congratulations to the Kings School to congratulate its students on their excellent examination results
- 29 Land at Slade Road – to approve the recommendation made at the Property and Land Cttee on 31st July that the Council write to the owners of the land for it to be donated to the Council
- 30.. Financial Matters
 - i. To approve the August 2019 Council Schedule of Payments
 - ii. To approve the cost of the Clerk and one of her assistants attending the DALC Conference and Exhibition
 - iii. To approve the appointment of Alison Marshall as the Council's Internal Auditor for 2019/20 and if approved, to agree to the Council entering into a formal contract with the Internal Auditor
31. Any matters of urgency brought forward by the Mayor
32. Report by the Mayor
33. Report by the Clerk
34. To receive Correspondence for information and any late correspondence
35. To note any reports previously e-mailed by Councillors of Meetings attended as Council Representatives
36. Councillors Questions (Councillors to direct questions to the Mayor on any matters in relation to which the Council has powers or duties, or which affect the Parish. The Mayor to provide a response but with discretion to re-direct a question to another councillor(s) who may be better placed to answer the same)

Date of the next meeting: MONDAY 7TH OCTOBER 2019 at THE KINGS SCHOOL, OTTERY ST MARY at 1.15pm