

# OTTERY ST MARY TOWN COUNCIL

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**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS**

9<sup>th</sup> January 2019

To: **The Members of the Property and Land Committee of Ottery St Mary Town Council**

Dear Councillors

A Meeting of the **PROPERTY AND LAND COMMITTEE** of Ottery St Mary Town Council will be held in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **WEDNESDAY 16<sup>TH</sup> JANUARY 2019 at 10.00AM** to consider the matters detailed on the Agenda below

Yours faithfully

*Christine McIntyre*

**Christine McIntyre**  
**Town Clerk**

**Recording of Meetings etc** - This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## **AGENDA**

1. To receive apologies
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded – to agree items 7,13, 14 and 16 due to commercial sensitivity and any other items to be dealt with after the public and press have been excluded
4. To consider progress of the Silver Band's new lease of premises in the Old Town Hall
5. Update on tree management plan as required by the Council's insurers following consultation with EDDC
6. Consideration and (if applicable) approval of draft letter of consent re use of the Council's shed by Men's Shed at the Station

7. Consideration and (if applicable) approval of proposed block price for fire risk assessments
8. Strawberry Lane Pavilion – approval of replacement lighting
9. Consideration of Fire Risk Assessment for the Council Offices and timeline for carrying out recommendations contained therein
10. Consideration of Fire Risk Assessment for the Museum and timeline for carrying out recommendations contained therein
11. Consideration of Building Risk Assessment for the Station
12. Consideration of terms of engagement of Prydis Legal for acting on behalf of the Council re the lease of the Station premises and to recommend the signing of the same by the Mayor
13. Consideration and approval of the cost of new carpeting for the Council Offices, Meeting Room and Chamber and for any other additional related expenses
14. Consideration of proposed rental increase in respect of Police`s occupancy of part of the Council Offices and related property matters
15. Skate Park – Update
16. Cycle Rack - Update and consideration of any quotes received
17. Update on any other miscellaneous property and land issues
18. To receive Councillors` questions relating to Property and Land
19. To confirm the date of the next Property and Land Committee Meeting