

# OTTERY ST MARY TOWN COUNCIL

Council Offices, The Old Convent, 8 Broad Street,  
Ottery St Mary. Devon. EX11 1BZ  
Tel: 01404 812252  
E-mail: [enquiries@otterystmary-tc.gov.uk](mailto:enquiries@otterystmary-tc.gov.uk)  
Web Site:- [www.otterystmary-tc.gov.uk](http://www.otterystmary-tc.gov.uk)



**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS**  
**who are welcome to attend as observers**  
**20 seats only, are available to the public on a first-come, first-served basis**

24<sup>th</sup> December 2019

To: **The Mayor and Members of Ottery St Mary Town Council**  
Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **MONDAY 6<sup>th</sup> JANUARY 2020 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully  
*Christine McIntyre*  
**Chief Executive officer**

**Recording of Meetings etc** - This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

**Sgt Richard Stonecliffe will be present to talk about local police issues and take questions from the councillors/audience**

## The Council Prayer

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 2<sup>nd</sup> December 2019** (*minute refs 19/12/01 – P19/12/30*) and to approve the signing of the Minutes by the Mayor as a correct record
6. To note and confirm the Minutes of the **Planning Committee Meeting of 10<sup>th</sup> December 2019** (*minute refs P19/01/08 – P19/01/09*),

7. To note and confirm the Minutes of the **Property and Land Committee of 20<sup>th</sup> December 2019**
8. To note and confirm the Minutes of the **Finance Committee of 20<sup>th</sup> December 2019**
9. To approve the recommendations of the Property and Land Committee Meeting of 20<sup>th</sup> December 2019 not considered elsewhere on the agenda
10. To approve the recommendations of the Finance Committee Meeting of 20<sup>th</sup> December 2019 not considered elsewhere on the agenda
11. To receive Reports from EDDC and DCC Councillors
12. Police Matters
13. Ottery Hospital – Update and reports of meetings attended and to consider re-applying to EDDC to list the hospital as a community asset
14. Climate Change – Update
15. VE Day Celebrations – Update on the celebrations and to consider and approve (if appropriate) the draft terms of reference for the Council Working Party
16. To propose a contractor to carry out the Council's tree survey
17. To consider the results of a survey carried out (whether or dogs should be allowed onto the allotments) and to make a decision accordingly
18. to note the CEO's recent actions in implementing the Council's Vexatious Correspondence Policy and for the Council to agree additional measures, if necessary
19. Sponsorship
  - i. To consider further, the sponsorship of two local boys to play in the Under 15s Cricket Tour of South Africa and
  - ii. the sponsorship of two local business persons carrying out a charity climb of Mount Kilimanjaro
20. To consider the suspension of one of the cemetery rules in relation to a memorial stone
21. To consider quotes for works to the allotment hedge and to appoint a contractor
22. Notification of Political Speed Dating on 2<sup>nd</sup> and 4<sup>th</sup> March at the King's School
23. Suggested tarmacking scheme for the pavements of tip Hill and Jesu Street
24. OSM Regeneration Project Working Group – Update
25. Consideration of the Council's Social Media Policy and to determine if amendments are required
26. Consideration of the town's Christmas lights and proposed plans for future years
27. Financial Matters -
  - To approve the December 2019 Council schedule of payments
  - To consider and approve the Council's budget and the proposed Precept for 2020-2021
28. Any matters of urgency brought forward by the Mayor
29. Report by the Mayor
30. Report by the CEO
31. To receive Correspondence for information and any late correspondence
32. To note any reports previously e-mailed by Councillors of Meetings attended as Council Representatives

33. Councillors Questions (Councillors to direct questions to the Mayor on any matters in relation to which the Council has powers or duties, or which affect the Parish. The Mayor to provide a response but with discretion to re-direct a question to another councillor(s) who may be better placed to answer the same)

**Date of the next meeting: Monday 3<sup>rd</sup> February 2020 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary. Devon EX11 1BZ**