

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

30th July 2019

To: **The Mayor and Members of Ottery St Mary Town Council**
Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **MONDAY 5TH AUGUST 2019 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully
Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 1st July 2019** (*minute refs 19/07/01 – 19/07/39*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To Note and confirm the Minutes of the **Planning Committee Meeting of 8TH July 2019** (*minute refs P19/07/01 – P19/07/09*),

7. To receive the Minutes of the **Property and Land Committee Meeting of 5th July 2019** (*minute refs PL19/07/01 – PL19/07/06*), and to approve the signing of the Minutes by the Mayor as a correct record
8. To receive the Minutes of the **Property and Land Committee Meeting of 31st July 2019** and to approve the signing of the Minutes by the Mayor as a correct record
9. To receive the Minutes of the **Finance Committee Meeting of 31st July 2019** and to approve the signing of the Minutes by the Mayor as a correct record
10. To approve the recommendations of the **Property and Land Committee Meetings of 5th and 31st July 2019** not considered elsewhere on the agenda
11. To approve the recommendations of the **Finance Committee Meeting of 31st July 2019** not considered elsewhere on the agenda
12. To approve the recommendations (if appropriate) of the **Communications Working Group**
13. To receive Reports from EDDC and DCC Councillors
14. Police Matters
15. Regeneration - Approval of draft terms of reference and the appointment of a Chairman
16. To appoint a Road Warden and to note the training requirements
17. To consider and make any comments by 22nd August (if appropriate) about Devon County Council's (Traffic Regulation & On-Street Parking Places)
18. To formally re-affirm the Council's participation in the P3 (Footpaths) Scheme
19. Climate Change
 - To consider and approve (if appropriate) that the item `Climate Change` be placed on all future Council agendas (until advised otherwise)
 - To consider and approve (if appropriate) the Council being added to the Climate Emergency Network Special Interest Group
20. To consider and approve (if appropriate) the transfer to the Council of 12 parking spaces (at the former Cutler Hamer factory site)
21. VE Day Friday 8th May 2020 – to consider organising/participating in local events
22. To consider the Council's requirements with regard to any contentious letters the Clerk may have to draft and send out
23. To consider and make any comments regarding the proposed Devon and Cornwall Fire and Rescue Service changes (out to consultation 3rd July – 22nd September)
24. To consider supporting the Devon Wild Life Trust re Ottery St Mary Natural Flood Management Project
25. To consider the provision of Community Larders
26. To consider the re-siting of the Ottery St Mary place name sign, at the bottom of Tip Hill
27. Ottery Hospital - Update and report on any meetings attended and correspondence received and to consider and approve (if appropriate) the setting up of a Hospital Working Party
28. Financial Matters
 - To approve the July 2019 Council Schedule of Payments
 - To approve the cost of the Clerk and Assistant Clerk attending a First Aid Refresher course
29. Any matters of urgency brought forward by the Mayor

30. Report by the Mayor
31. Report by the Clerk
32. To receive Correspondence for information and any late correspondence
33. An update/report by Cllr Copus re the Ottery St Mary Twinning Association
34. To note any reports previously e-mailed by Councillors of Meetings attended as Council Representatives
35. Councillors Questions (Councillors to direct questions to the Mayor on any matters in relation to which the Council has powers or duties, or which affect the Parish. The Mayor to provide a response but with discretion to re-direct a question to another councillor(s) who may be better placed to answer the same)

Date of the next meeting: Monday 2nd September 2019 at 7pm at the Tipton St John Community Hall