

# OTTERY ST MARY TOWN COUNCIL

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**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS  
who are welcome to attend as observers  
20 seats only, are available to the public on a first-come, first-served basis**

15th January 2019

To: **Members of Ottery St Mary Town Council**

Dear Councillors

An **Extra Ordinary Meeting of Ottery St Mary Town Council** to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **MONDAY 21<sup>ST</sup> JANUARY 2019 at 2.00pm** to consider the matters detailed on the Agenda below

**Yours faithfully**

*Paul Bartlett*

**Paul Bartlett  
Mayor of Ottery St Mary Town Council**

**Recording of Meetings etc** - This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## **The Council Prayer**

## **A G E N D A**

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 7<sup>th</sup> January 2019** and to approve the signing of the Minutes by the Mayor as a correct record

6. To receive the Minutes of the **Planning Committee Meeting of 8<sup>th</sup> January 2019** and to approve the signing of the Minutes by the Mayor as a correct record

7. To receive the Minutes of the **Finance Committee Meeting of 16<sup>th</sup> January 2019** and approve the signing of the Minutes by the Mayor as a correct record

8. To approve the recommendations of the **Finance Committee Meeting of 16<sup>th</sup> January 2019** not considered elsewhere on the Agenda

9. To receive the Minutes of the **Property and Land Committee Meeting of 16<sup>th</sup> January 2019** and approve the signing of the Minutes by the Mayor as a correct record

10. To approve the recommendations of the **Property and Land Committee Meeting of 16<sup>th</sup> January 2019** not considered elsewhere on the Agenda

11. To receive the Minutes of the **Human Resource Management Committee Meeting of 16<sup>th</sup> January 2019** and approve the signing of the Minutes by the Mayor as a correct record

12. To approve the recommendations of the **Human Resource Management Committee Meeting of 16<sup>th</sup> January 2019** not considered elsewhere on the Agenda

13. To approve the recommended tender documentation for the proposed new Council website

14. To consider and approve the Precept for 2019-2020

15. To receive Councillors Questions

**Date of the next Full Council Meeting: Monday 4<sup>th</sup> February 2019 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary**