

# OTTERY ST MARY TOWN COUNCIL

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**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS**  
**who are welcome to attend as observers**  
**20 seats only, are available to the public on a first-come, first-served basis**

16th January 2018

To: **Members of Ottery St Mary Town Council**

Dear Councillors

An **Extra Ordinary Meeting of Ottery St Mary Town Council** to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **TUESDAY 23<sup>RD</sup> JANUARY 2018 at 6.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

A handwritten signature in black ink, appearing to read "Glyn Dobson".

**Glyn Dobson**  
**Mayor of Ottery St Mary Town Council**

**Note:** This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

## The Council Prayer

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Finance Committee Meeting of 15<sup>th</sup> January 2018** and approve the signing of the Minutes by the Mayor as a correct record
6. To approve the recommendations of the **Finance Committee Meeting of 15<sup>th</sup> January 2018** not considered elsewhere on the Agenda

7. To consider and approve the Precept for 2018-2019
8. To consider quotes for S106 funding project (signage/cabinet (situated Sainsburys site)) and approve contractor (if appropriate)
9. To consider quotes for the tarmacking of the Station and approve contractor (if appropriate)
10. To consider quotes for the insulation of the Old Town Hall and approve contractor (if appropriate)
11. To reconsider quotes for the damp proofing of the Old Town Hall and if agreed to propose rescission of previous resolution made at the 8<sup>th</sup> January Full Council Meeting in accordance with the Council's Standing Orders
12. To consider the information from Derek Somerfield in relation to EPC Certificates required in relation to Council owned properties and to approve his appointment/cost of the works
13. To receive Councillors Questions

**Date of the next Full Council Meeting: Monday 5<sup>th</sup> February 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary**