

# OTTERY ST MARY TOWN COUNCIL

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**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS**  
**who are welcome to attend as observers**  
**20 seats only, are available to the public on a first-come, first-served basis**

30<sup>th</sup> October 2018

To: **The Mayor and Members of Ottery St Mary Town Council**  
Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **TUESDAY 6<sup>th</sup> NOVEMBER 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully  
*Christine McIntyre*  
**Town Clerk**

**Note:** This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

**Representatives from the Kings School will be in attendance to speak about a mental health initiative**

## The Council Prayer

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 1<sup>st</sup> October 2018** (*minute refs 18/010/01 – 18/10/31*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To approve the signing by the Mayor of the Minutes of the **Planning Committee Meeting of 8<sup>th</sup> October 2018** (*minute refs P18/10/01 – P18/10/07*) (*minutes having already been confirmed by the Planning Committee*), and to receive the Minutes of the **Planning Committee Meeting of 29<sup>th</sup> October 2018** and to approve the signing of the Minutes by the Mayor as a correct record
7. To receive Reports from EDDC and DCC Councillors
8. Police Matters (including crime figures)

9. Ottery Hospital

- Update and to consider (and to make a decision) regarding the setting up of a Community Interest Company and/or
- To consider (and to make a decision) as to the formation of a working group to be named the Ottery Hospital Working Group

10. Updates/Reports by the Deputy Mayor from various steering groups

11. OSM Regeneration Project Working Group – Update/Report by the Deputy Mayor

12. Communities Together – consideration of the Notes of a meeting dated 15<sup>th</sup> October 2018 and approval of proposed bid by the Help Scheme for funding

13. Neighbourhood Plan – Update and consideration of reports received from the Town Council and West Hill Parish Council and the setting up of a working group to deliver projects under the Neighbourhood Plan and requirement for additional Council member to serve on the N H Plan Working Group following the resignation of Cllr Dobson

13A. Street Lighting through Fenny Bridges – Consideration of proposal by DCC to alter the street lighting times

14. Property Matters

- To consider and to make a decision regarding the rental offer made by the Pétanque Club
- To consider and make a decision regarding the request of the Ottery and District Skate and BMX Trust for the Council to take over the responsibility for the running of the Trust
- To consider and make a decision regarding the future use of Room 6 of the Council Offices
- To consider property issues relating to the Station (inc a proposed lease) and to approve (if agreed) further funding by the Council to discharge a contractor's costs
- Update on replacement footbridge over the Leat at the Land of Canaan
- Update on lease to Silver Band re room in the Old Town Hall
- Update on the Interpretation Board
- To consider and to make a decision regarding a request for a proposed cycle rack outside of the library
- Update on Licence for cleaning cupboard with EDDC
- To consider the requirements of the Council's insurers re tree management

15 Review of the following Policies and to agree amendments (if any) thereto

- Complaints
- Media Communications and
- Recording of Meetings

16. Footpaths

- to further consider the requirement for a footpath to Otter Nurseries and to consider going out to public consultation with regards to the Council providing funding towards the land purchase costs and
- an update on footpath matters generally

17 Ottery in Bloom – to acknowledge the proposed resignation of Keith Spittlehouse, Secretary/Treasurer and to consider the future requirements of the organisation

18. Update on Council's Website

19. Financial Matters - To approve the October 2018 Council schedule of payments

20. Any matters of urgency brought forward by the Mayor

21. Report by the Mayor

22. Report by the Clerk

23. To receive Correspondence for information and any late correspondence

24. To receive Reports by Councillors of Meetings attended as Council Representatives

25. To receive Councillors' Questions

**Date of the next meeting: Monday 3<sup>rd</sup> December 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary**