

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

25th June 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **MONDAY 2nd JULY 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christine McIntyre', written in a cursive style.

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. To receive the Minutes of the **Full Council Meeting of 4th June 2018** (*minute refs 18/06/01 – 18/06/28*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive the Minutes of the **Planning Committee Meeting of 18th June 2018** (*minute refs 18/06/01 – 18/06/08*), and to approve the signing of the Minutes by the Mayor as a correct record

7. To receive Reports from EDDC and DCC Councillors
8. Update/Consideration by the Council of recommendations made at the meeting on 15th June re Lloyds Bank Closure (Cllr Faithfull)
9. To receive the Police Report, information from PCSO Jon Sims and the June Update from the Police & Crime Commissioner
10. Consideration and approval of revisions to the following documents:-
 - Equality & Diversity Policy
 - Health & Safety Policy
 - Freedom of Information Policy
11. To consider the listing of additional properties as Community Assets and an update as to the listing of the Hospital
12. Consideration of a request for a donation from Victim Support
13. Report of a recent meeting re cemetery matters and approval of draft new/revised documentation relating thereto
14. Consideration of additional laptop for working from home for employees
15. Neighbourhood Plan Update
16. OSM Regeneration Project Working Group – Update/Report (to include progress re `This is Ottery` event) by Chair of the Working Group (Deputy Mayor)
17. Information Centre – Update/Report (Deputy Mayor)
18. Property Matters
 - Library Update (inc Licence with proprietors of Tattoo Parlour)
 - Update on the Old Town Hall lease
 - Update re the provision of a gate at the front of the Old Town Hall
 - Update on the sale of St Saviour`s Land
 - Update on hatch for Clerk`s Office
 - Update on provision of footbridge over the Leat at the Land of Canaan
 - Update on refurbished noticeboards
19. Ottery Hospital and other Community Health issues
 - Report of the Health & Wellbeing Drop-In event on 29th June
 - any other relevant matters
- 20.. To approve the June 2018 Council schedule of payments
21. Any matters of urgency brought forward by the Mayor (for information only)
22. Report by Mayor (to include his attendance at the Business Forum Meeting)
23. Report by Clerk
24. To receive Correspondence for information and any late correspondence
25. To receive Reports by Councillors of Meetings attended as Council Representatives
26. To receive Councillors` Questions

Date of the next meeting: Monday 2nd July 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary

