

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

25th September 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **MONDAY 1ST OCTOBER 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

To observe a minute`s silence in memory of the former OSM Tourist Information Manager, Phyllis Baxter

Tony Greenham will be in attendance to speak about South West Mutual

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 3RD September 2018** (*minute refs 18/09/01 – 18/09/28*), and to approve the signing of the Minutes by the Mayor as a correct record

6. To receive the Minutes of the **Planning Committee Meeting of 17th September 2018** (*minute refs P18/09/01 – P18/09/07*), and to approve the signing of the Minutes by the Mayor as a correct record
7. To receive the Minutes of the **Property and Land Committee Meeting of 28th September 2018** and to approve the signing of the Minutes by the Mayor as a correct record
8. To approve the recommendations of the Property and Land Committee
9. To receive the Minutes of the **Finance Committee Meeting of 28th September 2018** and to approve the signing of the Minutes by the Mayor as a correct record
10. To approve the recommendations of the Finance Committee
11. To receive Reports from EDDC and DCC Councillors
12. Police Matters (including crime figures)
13. Apologies given for non - attendance at meetings and to consider whether reasons should be provided for non-attendance
14. Consideration of holding any further Council meetings at Tipton St John
15. Representative required to attend the Institute`s AGM on 27th November
16. Snow and Road Warden vacancies
17. Ottery Hospital - Update
18. Updates/Reports by the Deputy Mayor from various steering groups
19. OSM Regeneration Project Working Group – Update/Report by the Deputy Mayor
20. Communities Together – consideration of the Notes of a meeting dated 7th September 2018 and approval of any recommendations made
21. Property Matters
22. Website Proposals
23. Consideration of Proposed Traffic Regulation Amendment Order to introduce `No Waiting at Any Time` on specified lengths of Butts Hill and Butts Road
24. Mayor`s Chain of Office – consideration and approval (if appropriate) of refurbishment and engraving costs
25. Financial Matters
 - To approve the September 2018 Council schedule of payments
 - To consider and note the External Auditor`s report for the annual accounts 2017/18
26. Any matters of urgency brought forward by the Mayor
27. Report by the Mayor
28. Report by the Clerk
29. To receive Correspondence for information and any late correspondence
30. To receive Reports by Councillors of Meetings attended as Council Representatives
31. To receive Councillors` Questions

Date of the next meeting: Tuesday 6th November 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary

