

# OTTERY ST MARY TOWN COUNCIL

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**THIS MEETING IS OPEN TO THE PUBLIC AND PRESS**  
**who are welcome to attend as observers**  
**20 seats only, are available to the public on a first-come, first-served basis**

26<sup>th</sup> March 2018

To: **The Mayor and Members of Ottery St Mary Town Council**  
Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **MONDAY 1<sup>st</sup> APRIL 2019 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully  
*Christine McIntyre*  
**Town Clerk**

**Note:** This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## The Council Prayer

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Extra Ordinary Council Meeting of 11<sup>th</sup> March 2019** (*minute refs 19/03/26 – 19/03/39*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To approve the signing by the Mayor of the Minutes of the **Planning Committee Meeting of 11<sup>th</sup> March 2019** (*minute refs P19/03/01 – P19/03/07*) (*minutes having already been confirmed by the Planning Committee*), and to receive the Minutes of the **Planning Committee Meeting of 25<sup>th</sup> March 2019** and to approve the signing of the Minutes by the Mayor as a correct record
7. To receive Reports from EDDC and DCC Councillors

8. Police Matters (including crime figures)
9. Ottery Hospital – Update on current matters
10. OSM Regeneration Project Working Group – Final Report for this Council Year
11. Property Matters
  - Update on the proposed works to make three doors in the Museum fire safety compliant and the proposals as to apportionment of the costs of the same
  - Update of vacant office accommodation (Council Offices)
  - Update on the Silver Band's lease and for the Council to authorise the signing of the new Lease and the Deed of Surrender re a` existing lease
  - Update on the Station`s lease
  - Update on replacement footbridge over the Leat at the Land of Canaan
  - Update on the proposed works at the Bowling Club by the Environment Agency
  - Update on the Skate park
  - Certification of document (if approved by the Council) to confirm that six transfers of properties forming part of the development off Broad Street, do not effect a provision contained in the Council`s 2008 transfer.
12. Consideration and (if appropriate) approval of the recommendations of the Website Working Group in respect of the tenders received in respect of a new website
13. Showcase Ottery – Consideration of request for room hiring
14. Communities Together - Update on current scheme and proposed new scheme
15. Information about the High Street Community Clean Up Fund
16. Update on forthcoming events in the town
17. Financial Matters –
  - To approve the March Council schedule of payments
  - To note the quotes for a replacement internal auditor and to ratify the recommendation made at the Extra Ordinary Town Council on 11<sup>th</sup> March 2019, (to appoint Alison Marshall as the Council`s new internal auditor) and for the Council to authorise the signing of the contract with Ms Marshall
18. Any matters of urgency brought forward by the Mayor
19. Report by the Mayor
20. Report by the Clerk
21. To receive Correspondence for information and any late correspondence
22. To receive Reports by Councillors of Meetings attended as Council Representatives
23. To receive Councillors' Questions

**Date of the next meeting: (Annual Town Council Meeting) Monday 13<sup>th</sup> May 2019 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary**