

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

28th August 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **TIPTON ST JOHN COMMUNITY HALL, TIPTON ST JOHN** on **MONDAY 3rd SEPTEMBER 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. To receive the Minutes of the **Full Council Meeting of 6TH August 2018** (*minute refs 18/08/01 – 18/07/30*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To approve the signing by the Mayor of the Minutes of the **Planning Committee Meeting of 7th August 2018** (*minute refs P18/08/01 – P18/08/07*), (*minutes having already been confirmed by the Planning Committee*) and to receive the Minutes of **20th August 2018**

(minute refs P18/08/08 – P18/08/015) and to approve the signing of the Minutes by the Mayor as a correct record

7. To receive Reports from EDDC and DCC Councillors

8. Police Matters

9. Ottery Hospital - Update and also consideration of decision re the Council's application to list the hospital as a community asset

10. To consider the observations of Nick Wright (EDDC's Economy Practice Manager) re the Council's final list of proposed community assets for listing and to agree appropriate action

11. Updates/Reports by the Deputy Mayor from various steering groups

12. OSM Regeneration Project Working Group – Update/Report by the Deputy Mayor

13. To consider quotes for a leaflet (re a survey on roads, traffic and parking to be conducted by the Town Centre Traffic Management sub-group of the OSM Regeneration Working Group) and to appoint a company to produce the leaflets

14. Emergency Plan – volunteer(s) required

15. Property Matters

- The Cemetery – approval of draft documentation
- Strawberry Lane - recommendations made by the Fire Risk Assessor in respect of the Pavilion and to approve the implementation thereof and an update as to the proposed rent increase re the Pétanque Club's use of the boules court
- The Allotments – Consideration of quotes for tree work at the allotments and to appoint a contractor
- The Old Town Hall – update on the Silver Band's proposed new tenancy of the Band Room
- The Former Cost Cutters Building – consideration of proposed future use(s)

15A Update on proposed rental increase by DCC of Rio's premises and associated matters

16. To consider and approve further amendments to the Council's Standing Orders following further amendments by NALC

17. Update - following request for a bench outside of Sainsbury's

18. Consideration of request to increase the hourly rate of Council's Cleaner

19. Mayor's Chain of Office – consideration and approval (if appropriate) of refurbishment and engraving

20. Update on travellers following their illegal encampment at Tipton St John

21. To approve the August 2018 Council schedule of payments

22. Any matters of urgency brought forward by the Mayor

23. Report by the Mayor

24. Report by the Clerk

25. To receive Correspondence for information and any late correspondence

26. To receive Reports by Councillors of Meetings attended as Council Representatives

27. To receive Councillors' Questions

**Date of the next meeting: Monday 1st October 2018 at 7pm in the Council Chamber,
The Old Convent, 8 Broad Street, Ottery St Mary**

